



# Khmer Girls in Action

## LIKE A LOTUS, WE RISE

1355 Redondo Ave. Suite 9, Long Beach, CA 90804 • phone: (562)986-9415 fax (562) 986-9416 • [www.kgalb.org](http://www.kgalb.org)

Job Title: **Organizer**

Hire Date: Until filled

Terms: Full Time Employee, salaried, exempt

Salary: Commensurate with qualifications and experience

Benefits: Generous benefits package including full medical, vision and dental coverage, and substantial vacation and wellness days

Location: Long Beach, California

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**Khmer Girls in Action (KGA)** mission is to build a progressive and sustainable Long Beach community that works for gender, racial and economic justice led by Southeast Asian and Khmer young women. KGA develops the leadership and power of Southeast Asian youth to lead campaigns to create social change.

The Organizer's primary responsibility is to lead, develop, and coordinate KGA's grassroots youth organizing work in Long Beach through base-building, leadership development, and other activities with high school students and participate in KGA's local and statewide organizing campaigns.

For more information about KGA go to [www.kgalb.org](http://www.kgalb.org).

### JOB DUTIES & RESPONSIBILITIES

- Lead & Coordinate community organizing and campaign efforts - responsible for developing, planning, and implementing campaign plans
- Coordinate campaign activities that include, youth-led research, delegation meetings, direct actions, and electoral organizing
- Conduct regular base building activities with high school students including but not limited to: school outreach, classroom presentations, phone banking, one-to-one's, establishment of school-based clubs(s) and maintaining a healthy base of students leaders in programs and campaigns
- Facilitate leadership development work through weekly student leader meetings, and supporting school based club meetings
- Develop and facilitate skills building sessions, campaign planning and development, and political education to support member's leadership development
- Track and oversee our membership numbers, coordinate regular one-on-one check-ins with members, and ensure member's individual leadership development goals are met.
- Establish and nurture relationship with members, and collaborate with other staff in the holistic and academic development of members
- Participate and/or represent KGA in local, county, statewide or national coalitions, networks, or ally events that build KGA's visibility, community solidarity, and advance campaign efforts
- Support other staff and organization-wide work and events, as needed



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### QUALIFICATIONS and REQUIREMENTS

- **Minimum** 3 years of community organizing or relevant experience working in youth development or youth organizing
- Strong commitment to social justice, racial & gender justice and youth empowerment
- Strong interpersonal and team-building skills, particularly with high school students
- Ability to connect, energize, inspire and move young people to action
- Strong understanding and analysis of racism, classism, sexism, heterosexism, ageism, xenophobia
- Ability to discuss gender roles, sexism, LGBTQ issues, and reproductive & sexual health
- Have a working knowledge of SEA/Khmer history
- Demonstrated experience in designing and implementing trainings and in facilitating meetings
- Demonstrated leadership and can work autonomously or collaboratively with a creative team
- Strong creative, problem-solving, and critical thinking skills
- Ability to handle multiple projects simultaneously and meet deadlines
- Ability to utilize social media platforms to support and communicate organizational work
- Strong organizational skills, attention to detail and follow-through
- Excellent communication skills, both verbal and written – ability to communicate complex ideas in a straightforward, culturally and linguistically appropriate manner
- California drivers license, insurance, and reliable access to car
- Available to work flexible hours, including evenings and weekends

#### Preferred Qualifications:

- Fluency in a second language, preferably Khmer

### HOW TO APPLY

Please send resume and cover letter, demonstrating your interest and qualifications, and at least three references to [jobs@kgalb.org](mailto:jobs@kgalb.org) with the subject line “Organizer – your name.”

*KGA is an equal opportunity employer. People of color, women, people who identify as lesbian/gay/bisexual/transgender and people with disabilities are encouraged to apply.*

This position will remain open until filled; early applications are strongly encouraged.